



**Regional District of Central Kootenay Regular Board Meeting
Open Meeting Agenda**

Date of Meeting: October 20, 2011

Time: 9:00 a.m.

Location: RDCK Board Room
202 Lakeside Drive, Nelson, BC

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. WELCOME

1.1 ADOPTION OF THE AGENDA

RECOMMENDATION:

The agenda for the October 20, 2011 meeting be adopted as circulated with the addition of the Addenda.

AV

1.2 ADOPTION OF THE MINUTES

1 - 18

RECOMMENDATION:

The minutes from the September 22, 2011 meeting be adopted.

AV

1.3 DELEGATION(S)

- Delegations will have 15 minutes to address the Board

1.3.1 MINISTRY OF TRANSPORTATION & INFRASTRUCTURE

Re: winter service

1.3.2 REGIONAL INNOVATION CHAIR AT SELKIRK COLLEGE

19 - 20

- Dr. Terri MacDonald

1.4 RESOLUTION - RECESS OF OPEN MEETING

RECOMMENDATION:

The Open Meeting be recessed in order to conduct the Closed In Camera Meeting.

AV

1.5 RESOLUTION - MEETING CLOSED TO THE PUBLIC

RECOMMENDATION:

In the opinion of the Board - and in accordance with Section 90 of the Community Charter - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following subsections: (c) labour relations or other employee relations; (g) litigation or potential litigation affecting the municipality

2. COMMITTEE/COMMISSION REPORTS

2.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

2.1.1 Sunshine Bay Regional Park Commission minutes - September 13, 2011

21 - 22

- 2.1.2 Riondel Commission of Management minutes - Oct. 4, 2011 23 - 26
- 2.1.3 Slocan & Valley South Parks and Rec Commission minutes - Sept. 13, 2011 27 - 27
- 2.1.4 Salmo and Area 'G' Emergency Response Committee minutes - Sept. 28, 2011 28 - 29
- 2.1.5 Creston and Areas A, B, and C Emergency Response Committee minutes - Sept. 28, 2011 30 - 35

2.2 WITH RECOMMENDATIONS

- 2.2.1 Silverton, New Denver, Slocan & Area H Economic Development Commission 36 - 37

The minutes of the Silverton, New Denver, Slocan and Area H Economic Development Commission meeting held September 1, 2011 have been received.

RECOMMENDATION:

That Commissioner Tim Sander's resignation be acknowledged and that a letter be sent to him thanking him for his service to the Commission.

AV

RECOMMENDATION:

That the Chair and Secretary of the Silverton, New Denver, Slocan & Area H Economic Development Commission investigate updating its website on its own; AND FURTHER, that if costs associated with training arise, that the Commission cover such costs up to \$1000.

PO
WGT

- 2.2.2 Nelson, Salmo & Areas E, F & G Regional Parks Commission 38 - 43

The minutes of the Nelson, Salmo & Areas E, F & G Regional Parks Commission meeting held September 22, 2011 have been received.

RECOMMENDATION:

That internal capacity be assessed to ascertain the ability to produce a regional parks business case analysis for Board and Park Commission consideration, and if required, a consultant be hired to complete the business case analysis, which would include social and economic values.

PO
WGT

RECOMMENDATION:

That the Morning Mountain Purpose and Operations Statement be approved and forwarded to the Ministry of Forests, Lands and Natural Resource Operations as a License of Occupation requirement.

AV

2.2.3 Slokan Lake Recreation Commission No. 6

44 - 45

The minutes of the Slokan Lake Recreation Commission No. 6 meeting held September 28, 2011 have been received.

RECOMMENDATION:

That the RDCK transfer \$836.00 from the Slokan Lake Commission #6 account to Slokan and South Valley Regional for the cost of the swim instructor.

PO
WGT

RECOMMENDATION:

That letters be sent to Donna Jean Wright, outgoing Commissioner, and Carol Pengelly, outgoing paid Secretary, thanking them for their service to the Slokan Lake Recreation Commission No. 6.

AV

2.2.4 Creston Valley Services Committee

46 - 50

The minutes of the Creston Valley Services Committee meeting held October 6, 2011 have been received.

RECOMMENDATION:

That Virtual Valley Connection Ltd. be requested to work with the Regional District of Central Kootenay to provide wireless service for the Arrow Creek Water Treatment Plant.

PO
WGT

RECOMMENDATION:

That the Regional District of Central Kootenay IT Department work with Virtual Valley Connection Ltd. to expedite the provision of high-speed internet service to the Arrow Creek Water Treatment Plant which may include the requirement for the placement of an antenna at the Creston Library.

PO
WGT

RECOMMENDATION:

That the term agreement with the Creston Curling Club leasing the Curling Lounge space in the Creston and District Community Complex be extended from October 1, 2011 to March 31, 2012; AND FURTHER, the standard terms and conditions apply.

AV
WGT

RECOMMENDATION:

That Regional District of Central Kootenay staff look at the termination of Service #242 - Jaws of Life and look at replacing the Service with individual contribution services that will provide an appropriate scope of services.

AV

RECOMMENDATION:

That the Creston Library be requested to relinquish control of the HVAC system and hand over maintenance of that system to the RDCK; AND FURTHER, that the Regional District of Central Kootenay negotiate a reduction to the Creston Library budget.

PO
WGT

The minutes of the Historic Ainsworth Wharf Commission meeting held September 15, 2011 have been received.

RECOMMENDATION:

That the 2012 Service 681 budget be revised to include monies for a person to be contracted to check the Ainsworth Wharf on a daily basis from May 1st to October 15th.

**PO
WGT**

2.2.6 Central Resource Recovery Committee

53 - 58

The minutes of the Central Resource Recovery Committee meeting held October 6, 2011 have been received.

RECOMMENDATION:

Whereas Board Resolution #473/11 states that item 4E, being the letter dated June 27, 2011 from the Village of Kaslo proposing a satellite boundary extension to include the municipally owned airport, *be referred* to the Central Resource Recovery Committee and the Area D Advisory Planning Commission; NOW THEREFORE BE IT RESOLVED that the Central Resource Recovery Committee supports the proposed extension of the Village of Kaslo boundaries to include municipally owned airport lands provided that the right of access to the RDCK transfer station, at a reasonable cost, be recognized by the Village of Kaslo; AND FURTHER, that should the current site be selected as the final location for the Kaslo transfer station, that staff be directed to include access provisions in the Letters Patent.

AV

2.2.7 Winlaw Regional & Nature Park Commission

59 - 62

The minutes of the Winlaw Regional & Nature Park Commission meeting held May 14, 2011 have been received.

RECOMMENDATION:

The Board hereby appoints Greg Bacheldur to the Winlaw Regional and Nature Park Commission for a term ending December 31, 2012 in accordance with Bylaw 1618.

AV

- 2.3 COMMITTEE CHAIRS' / BOARD REPRESENTATIVES' VERBAL / WRITTEN REPORTS
3. BUSINESS ARISING OUT OF THE MINUTES
4. CORRESPONDENCE
- 4.1 The memo dated September 16, 2011 from UBCM advising of a forthcoming survey on local government participation in the New Relationship with BC First Nations, has been received. 63 - 68
- 4.2 The letter dated September 28, 2011 from the Community Energy Association, announcing the RDCK's honourable mention in the Climate & Energy Action Awards for the Carbon Neutral Kootenays Project, has been received. 69 - 71
5. COMMUNICATIONS FOR INFORMATION
- 5.1 Summary of RDCK Adverse Water Sample Results 72 - 80
- 5.2 The copy of the letter dated September 13, 2011 from the Village of Slocan to the UBCM membership advising of its support for Heritage Branch funding. 81 - 81
- 5.3 Copy of a letter dated September 27, 2011 from Regional Fire Chief Terry Swan to Fire Chief Keith Watson expressing appreciation for the Robson/Raspberry Volunteer Fire Department's emergency response. 82 - 82
- 5.4 The memo dated October 1, 2011 from David Oosthuizen to Dawn Atorp providing an update on the website redesign and modernization. 83 - 83
- 5.5 2011 Resolutions Disposition & UBCM Executive List 84 - 93
6. ACCOUNTS PAYABLE 94 - 101

RECOMMENDATION:

The Accounts Payable listing for September 2011 in the amount of \$2,964,491.00 has been received.

AV

7. BYLAWS

- 7.1 BYLAW 2247 - Dumont Creek Cemetery Regulatory Amendment Bylaw No. 2247, 2011

102 - 103

AREA H

(3 Readings)

RECOMMENDATION:

Dumont Creek Cemetery Regulatory Amendment Bylaw No. 2247, 2011 is hereby read a FIRST, SECOND and THIRD time by content.

AV

8. NEW BUSINESS

8.1 DISCRETIONARY GRANTS

Policy 300-09-01

21/06

In the event of an election for the position of Director being scheduled in an Electoral Area, the Board neither consider a request, nor approve the release of money, from such Electoral Area Director for disbursement of grant-in-aid funds or Community Development funds during the period of 45 days prior to the election up to the Inaugural Meeting; AND FURTHER, the following exemptions apply:

- (1) Grant-in-Aid disbursements from an Electoral Area Director who has been declared by the Chief Elections Officer to be elected by acclamation;
- (2) Grant-in-Aid disbursements deemed to be emergency allocations having received an affirmative vote of at least 2/3 of the votes cast.

RECOMMENDATION:

Discretionary grants out of the funds available for the following Municipalities / Electoral Areas be approved as designated:

8.2 COMMUNITY DEVELOPMENT GRANTS

Policy 300-09-01

21/06

In the event of an election for the position of Director being scheduled in an Electoral Area, the Board neither consider a request, nor approve the release of money, from such Electoral Area Director for disbursement of grant-in-aid funds or Community Development funds during the period of 45 days prior to the election up to the Inaugural Meeting; AND FURTHER, the following exemptions apply:

(1) Grant-in-Aid disbursements from an Electoral Area Director who has been declared by the Chief Elections Officer to be elected by acclamation;

(2) Grant-in-Aid disbursements deemed to be emergency allocations having received an affirmative vote of at least 2/3 of the votes cast.

RECOMMENDATION:

Community Development grants out of the funds available for the following Municipalities / Electoral Areas be approved as designated:

8.3 PURPOSE & OPERATIONS STATEMENT: JAMES JOHNSTONE REGIONAL PARK 104 - 121

Area F

RECOMMENDATION:

That the Regional District Board approve the Purpose and Operations Statement (POS) for James Johnstone Regional Park.

AV

9. AGREEMENTS, REPORTS & REQUIRED RESOLUTIONS

9.1 RDCK CARBON NEUTRAL COMMITMENTS 122 - 125

The Board Report dated September 30, 2011 from Lauren Rethoret, Environmental Services Coordinator, updating the Board on the RDCK's progress towards achieving its carbon neutral commitments, has been received.

RECOMMENDATION:

That the Board continue to support the RDCK's commitment to becoming carbon neutral by 2012, and therefore not choose, at this time, to pursue the *making progress towards carbon neutrality*' option offered by the Province.

AV

9.2 SOCIAL MEDIA POLICY

126 - 137

The Board Report dated October 20, 2011 from Lauren Rethoret and Meeri Durand presenting a proposed social media policy, has been received.

RECOMMENDATION:

That the proposed Social Media Policy be endorsed and approved by the Board; AND FURTHER, that the RDCK initiate a six-month trial period to engage social media tools for the benefit of the organization and that following that six-month period, that staff report on the success of the trial period in meeting social media objectives.

AV

9.3 GREEN POLICY AMENDMENTS

138 - 177

RECOMMENDATION:

That the Board adopt the *RDCK Vehicles and Green Fleet Policy* and that the previous *RDCK Vehicles Policy No. 200-01-05* be rescinded.

AV

RECOMMENDATION:

That the Board adopt the updated *RDCK Purchasing Policy No. 300-06-01*.

AV

9.4 CHANGE OF SOCIETY NAME (FINANCIAL SERVICES GRANT)

178 - 180

RECOMMENDATION:

That the part of Resolution #440/11 which reads:

AV

685 - RECREATIONAL FACILITIES	CRESTON, PORTION A, B & PORTION C	FRIENDS OF KITCHENER SOCIETY	20,000.00
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be changed to:

685 - RECREATIONAL FACILITIES	CRESTON, PORTION A, B & PORTION C	KITCHENER VALLEY RECREATION AND FIRE PROTECTION SOCIETY	20,000.00
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9.5 HYDRANTS ON WYNNDEL IRRIGATION SYSTEM

181 - 184

The Board Report dated October 4, 2011 from Dawn Atorp, General Manager of Corporate Administration, recommending the transfer of 18 hydrants to the Wynndel Irrigation District, has been received.

RECOMMENDATION:

That the RDCK transfer ownership of the 18 hydrants on the Wynndel Irrigation water systems to the Wynndel Irrigation District (WID) for a nominal fee and that the RDCK fire service be provided ongoing usage of the hydrants, in perpetuity, at no charge, AND FURTHER, that staff be directed to advertise the disposition of RDCK assets in accordance with provisions of the *Local Government Act*.

AV

9.6 FIRST RESPONDER SERVICE - YAHK/KINGSGATE VOLUNTEER FIRE DEPARTMENT

185 - 187

The Board Report dated October 6, 2011 from Regional Fire Chief Terry Swan, recommending that the Yahk/Kingsgate Volunteer Fire Department be authorized to provide first responder service, has been received.

RECOMMENDATION:

The Yahk/Kingsgate Volunteer Fire Department be authorized to provide First Responder Service within the Yahk/Kingsgate Fire Protection Service area, in accordance with Ministry of Health Services regulations; AND FURTHER, that Bylaw 2170, being the RDCK Fire Services bylaw, be amended accordingly.

PO
WGT

9.7 APPOINTMENT OF DIRECTORS TO EXECUTIVE COMMITTEE

188 - 189

The Board Report dated October 4, 2011 from Joe Chirico, General Manager of Community Services, requesting the appointment of Directors to the Emergency Program Executive Committee, has been received.

RECOMMENDATION:

That Director _____ and Director _____ be appointed to the Emergency Program Executive Committee as standing members as per the Regional District of Central Kootenay Emergency Regulation Bylaw No. 2210, 2011.

AV

9.8 REIMBURSEMENT FOR MEETING ATTENDANCE

RECOMMENDATION:

That those Directors who attend the Extended Producer Responsibility meeting hosted by the Ministry of Environment on October 14, 2011 in Nelson, BC, be reimbursed expenses from General Administration.

AV

10. APPOINTMENTS/RESIGNATIONS

10.1 Slokan Valley Economic Development Commission

RECOMMENDATION:

That a letter be sent to outgoing member W.J. Roberts thanking him for his service on the Slokan Valley Economic Development Commission.

AV

10.2 Riondel Commission of Management

(submitted by Director Jackman)

RECOMMENDATION:

That a letter be sent to outgoing member Karsten Oslie thanking him for his service on the Riondel Commission of Management.

AV

10.3 Area D Advisory Planning Commission

(submitted by Director Shadrack)

RECOMMENDATION:

That outgoing member Ken Hart be sent a letter thanking him for his service on the Area D Advisory Planning Commission.

AV

10.4 Slokan Volunteer Fire Department

190 - 190

The memo dated October 5, 2011 from Regional Fire Chief Terry Swan acknowledging the resignation of Chief Tim Hill, Slocan Volunteer Fire Department, has been received.

RECOMMENDATION:

That the Board send a letter to outgoing Chief Tim Hill of the Slocan Volunteer Fire Department, thanking him for his dedication and contribution to the fire service.

AV

RECOMMENDATION:

That the RDCK Board endorse the appointment of Mr. John Gates as the Fire Chief of the Slocan Volunteer Fire Department, as he received the support of 100% of the membership on a vote conducted on October 11, 2011.

AV

11. ADJOURNMENT

RECOMMENDATION:

That the meeting adjourn at ___ p.m.