



Regional District of Central Kootenay Regular Board Meeting Open Meeting Agenda

Date of Meeting: January 19, 2012

Time: 9:00 a.m.

Location: RDCK Board Room
202 Lakeside Drive, Nelson, BC

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. WELCOME

1.1 ADOPTION OF THE AGENDA

RECOMMENDATION:

The agenda for the January 19, 2012 meeting be adopted as circulated.

1.2 ADOPTION OF THE MINUTES

1 - 15

RECOMMENDATION:

The minutes from the December 8, 2011 meeting be adopted.

1.3 DELEGATIONS

1.3.1 CITIZENS FOR SAFE TECHNOLOGY

16 - 48

Cliff Paluck
Helga Auld
Ken Auld

RE: Smart Meters

1.3.2 FORTIS BC

Blair Weston

RE: Smart Meters

2. COMMITTEE/COMMISSION REPORTS

2.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

2.1.1	CRESTON & AREAS A, B, C EMERGENCY RESPONSE COMMITTEE - Minutes of Nov. 23, 2011	49 - 51
2.1.2	NAKUSP & AREA K EMERGENCY RESPONSE COMMITTEE - Minutes of Dec. 12, 2011	52 - 54
2.1.3	AREA D & KASLO EMERGENCY RESPONSE COMMITTEE - Minutes of Nov. 30, 2011	55 - 57
2.1.4	NELSON & AREAS E AND F EMERGENCY RESPONSE COMMITTEE - Minutes of Nov. 24, 2011	58 - 60
2.1.5	AREA D ADVISORY PLANNING COMMISSION - Minutes of Nov. 15, 2011	61 - 63
2.1.6	RIONDEL COMMISSION OF MANAGEMENT - Minutes of Dec. 6, 2011	64 - 67
2.1.7	RIONDEL COMMISSION OF MANAGEMENT - Minutes of Jan. 3, 2012	68 - 70

2.2 WITH RECOMMENDATIONS

The minutes of the Regional Recreation Commission No. 4 meeting held November 15, 2011 have been received.

RECOMMENDATION:

That as per the recommendation from the Regional Recreation Commission No. 4, grants be given to the following organizations in the amounts shown from the Regional Recreation Commission No. 4 budget:

- Music in the Park: \$1000**
- Nakusp Minor Hockey: \$600**
- Nakusp Minor Soccer: \$1000**
- Arrow Lakes Running Group: \$370**

The minutes of the Castlegar & District Recreation Commission meeting held December 14, 2011, have been received.

COMMISSION RECOMMENDATION:

The Castlegar and District Recreation Commission recommend the approval of the purchase and installation of the second phase of the CCTV (Surveillance Camera System) at the cost of \$12,679.00 plus taxes, with the funds to be preapproved in the 2012 Financial Plan.

RECOMMENDATION:

PROPOSED RESOLUTION:

The Board approve the purchase and installation of the second phase of the CCTV (Surveillance Camera System) at the cost of the \$12,679.00, plus taxes, with the funds to come from Service 682 - Castlegar & District Community Complex.

2.2.3 RIONDEL COMMISSION OF MANAGEMENT

80 - 83

The minutes of the Riondel Commission of Management meeting held January 3, 2012 have been received.

RECOMMENDATION:

That Staff be directed to include a review of Bylaw 607 in the 2012 work plan.

2.2.4 WEST RESOURCE RECOVERY COMMITTEE

84 - 89

The minutes of the West Resource Recovery Committee meeting held January 5, 2012, have been received.

RECOMMENDATION:

The draft 2011-2015 Financial Plan for Service 554: Refuse Disposal - West Sub-region printed on 12/16/2011 and prepared by Mike Morrison, Resource Recovery Manager, be amended to include funds in the amount of \$20,000 for the completion of a feasibility study in 2012 for an alternate access road to the Ootischenia Landfill as identified in the Resource Recovery Plan; AND FURTHER, that the Central Sub-region be requested to contribute funds towards the feasibility study.

2.3 COMMITTEE CHAIRS' / BOARD REPRESENTATIVES' VERBAL / WRITTEN REPORTS

3. BUSINESS ARISING OUT OF THE MINUTES

4. CORRESPONDENCE

- | | | |
|-------|--|----------|
| 4.1 | The Member Release dated December 22, 2011 from UBCM seeking nominations for two local government representatives to sit on the Small Water Systems Working Group, has been received. | 90 - 91 |
| 4.2 | The Member Release dated December 23, 2011 from UBCM announcing the 2012 Strategic Wildfire Prevention Initiative Program application deadline, has been received. | 92 - 92 |
| 4.3 | BC Fish and Wildlife Compensation Program Staff | |
| 4.3.1 | The letter received November 23, 2011 from AKBLG expressing the Executive's opposition to BC Hydro's layoff of BC Fish and Wildlife Compensation staff, has been received. | 93 - 98 |
| 4.3.2 | The letter dated December 12, 2011 from the Village of Montrose advising of its resolution to lobby BC Hydro to retain the BC Fish and Wildlife Compensation Program staff, has been received. | 99 - 100 |

RECOMMENDATION:

PROPOSED RESOLUTION:

That the RDCK Chair send a letter to BC Hydro urging that it retain BC Fish and Wildlife Compensation Program staff.

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|-------|--|-----------|
| 4.4 | Columbia River Treaty | |
| 4.4.1 | The correspondence received January 9, 2012 from Lynne Betts regarding collaboration on the Columbia River Treaty, has been received. | 101 - 106 |
| 4.4.2 | The letter dated December 22, 2011 from the Canadian River Forum enquiring if the RDCK wishes to continue participating in the Forum, has been received. | 107 - 108 |

5. COMMUNICATIONS FOR INFORMATION

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| 5.1 | The memorandum received December 14, 2011 from FCM providing a summary of the meeting of the Board of Directors and Standing Committee meetings, has been received. | 109 - 122 |
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5.2	The member release dated December 8, 2011 from UBCM providing an update on RCMP contract negotiations, has been received.	123 - 126
5.3	BUILDING PERMIT SUMMARIES	127 - 129
5.3.1	November 2011	130 - 132
5.3.2	December 2011	133 - 135
5.4	The audit letter dated December 19, 2011 from Berg Naqvi Lehmann, has been received.	136 - 146
5.5	The letter dated December 13, 2011 from Gas Tax/Public Management Services advising that the RDCK's application for the Arrow Creek Water Supply System Upgrade Phase 2 was not approved, has been received.	147 - 147
5.6	The letter dated December 13, 2011 from Gas Tax/Public Transit Management Services advising that the RDCK's application for the Ootischenia Landfill Gas Capture Project was not approved, has been received.	148 - 148
5.7	The letter dated December 16, 2011 from Steve Thomson, Minister of Forests, Lands and Natural Resource Operations regarding Crown foreshore, has been received.	149 - 149
5.8	The letter dated December 16, 2011 from Steve Thomson, Minister of Forests, Lands and Natural Resources regarding the provincial diking policy, has been received.	150 - 150
5.9	ADVERSE WATER SAMPLE SUMMARY	151 - 159
5.10	The letter dated December 29, 2011 from the Town of Creston advising that Mayor Toyota was appointed the Town's representative to the Arrow Creek Water Commission.	160 - 160
5.11	The email dated December 28, 2011 from Jon Steinman, Deconstructing Dinner, presenting the report "Towards a Regional Food System Alliance Development Strategy for the West Kootenay" has been received.	161 - 164

- 5.12 The letter dated December 30, 2011 from AKBLG providing notice of the Annual General Meeting and second call for resolutions, has been received. 165 - 166
- 5.13 The Member Release dated January 6, 2012 providing a technical briefings update on the RCMP contract, has been received. 167 - 168
- 5.14 The letter dated November 17, 2011 from Michelle Mungall, MLA, thanking the RDCK Board for cleaning up the illegal dumpsite along Oscar Creek, has been received. 169 - 169
- 5.15 The notice of the Local Government Leadership Academy's Elected Officials Seminar in Nelson from February 15-17, 2012, has been received. 170 - 172

6. ACCOUNTS PAYABLE

- 6.1 ACCOUNTS PAYABLE: November 2011 173 - 184

RECOMMENDATION:

The Accounts Payable listing for November 2011 in the amount of \$1,993,371.00 has been received.

- 6.2 ACCOUNTS PAYABLE: December 2011 185 - 194

RECOMMENDATION:

The Accounts Payable listing for December 2011 in the amount of \$2,735,202.00 has been received.

7. BYLAWS

- 7.1 BYLAW 2214: AREA F OFFICIAL COMMUNITY PLAN

Area F

(recommended option: ADOPTION)

RECOMMENDATION:

Area F Official Community Plan Bylaw No. 2214, 2011 is hereby ADOPTED and the Chair and Secretary are hereby authorized to sign same.

7.2 BYLAW 2225: ZONING AMENDMENT

Area F

(recommended option: ADOPTION)

RECOMMENDATION:

Regional District of Central Kootenay Zoning Amendment Bylaw No. 2225, No. 2011 is hereby ADOPTED and the Chair and Secretary are hereby authorized to sign same.

7.2.1 BYLAW NO. 951: ELECTORAL AREA F - RURAL LAND USE

Area F

(recommended option: REPEAL)

RECOMMENDATION:

With adoption of Bylaw Nos. 2214 and 2225, Electoral Area F - Rural Land Use Bylaw No. 951, 1992, as adopted by the Board on August 12, 1993, is hereby *repealed*.

7.3 BYLAW 2267: MUNICIPAL TICKETING INFORMATION AMENDMENT

195 - 206

The Board Report dated December 19, 2011 from Lauren Rethoret, Environmental Services Coordinator, presenting an amendment to the Municipal Ticketing Information bylaw, has been received.

3 READINGS + ADOPTION

RECOMMENDATION:

That Regional District of Central Kootenay Municipal Ticketing Information Amendment Bylaw No. 2267, 2012 be read a FIRST, SECOND and THIRD time.

RECOMMENDATION:

Regional District of Central Kootenay Municipal Ticketing Information Amendment Bylaw No. 2267, 2012 is hereby ADOPTED and the Chair and Secretary are authorized to sign same.

8. NEW BUSINESS

8.1 DISCRETIONARY GRANTS

RECOMMENDATION:

Discretionary grants out of the funds available for the following Municipalities / Electoral Areas be approved as designated:

8.2 COMMUNITY DEVELOPMENT GRANTS

RECOMMENDATION:

Community Development grants out of the funds available for the following Municipalities / Electoral Areas be approved as designated:

8.3 ALLOCATION FROM SERVICE 143

RECOMMENDATION:

That an allocation from Electoral Area E's portion of Service 143 - Economic Development Nelson subregion - be approved in the amount of \$9,069.00 to the Balfour Recreation Commission for a marketing campaign to promote the Balfour Golf Course.

8.4 PURPOSE AND OPERATIONS STATEMENTS

207 - 239

The Board Report dated January 19, 2012 from Monty Horton, Planner, presenting the Purpose and Operations Statements for Balfour Beach and Bonnington Regional Parks, has been received.

RECOMMENDATION:

That the Regional District Board approve the Purpose and Operations Statements (POS) for Bonnington Regional Park and Balfour Beach Facility, as approved by the Nelson, Salmo, Electoral Areas E, F, G Parks Commission.

8.5 JULY BOARD MEETING

240 - 240

Board Policy 100-01-06:

Invitations extended to the Board to hold a Board meeting outside the RDCK's Nelson office be received for consideration by the Board no later than January 31st of each year, with meetings held outside of the RDCK's Nelson office limited to a maximum two per year.

RECOMMENDATION:

That consideration be given to the proposal to hold the July 2012 Board meeting in Procter at the Procter Hall.

8.6 MUTUAL AID AGREEMENT - KASLO FIRE DEPARTMENT AND BALFOUR/HARROP VOLUNTEER FIRE DEPARTMENT

241 - 244

The Board Report dated December 13, 2011 from Terry Swan, Regional Fire Chief, recommending the RDCK enter into a mutual aid agreement between the Village of Kaslo and the Balfour/Harrop Volunteer Fire Department, has been received.

RECOMMENDATION:

The RDCK enter into a mutual aid agreement between the Village of Kaslo and the Balfour/Harrop Volunteer Fire Department to facilitate provision of mutual aid fire response, to the defined service area of Ainsworth/Woodbury, while ensuring that service levels, liabilities and dispatch protocol to protected areas are sustained; AND FURTHER, the Chair and Secretary be authorized to sign the agreement on behalf of the RDCK.

8.7 LENGTH OF SERVICE AWARD

245 - 245

The Board Report dated December 12, 2011 from Terry Swan, Regional Fire Chief, recommending that four Canyon/Lister firefighters be recognized with Length of Service awards, has been received.

RECOMMENDATION:

As recommended by Fire Chief Glenn Guthrie, the following Canyon/Lister Volunteer Fire Department members be recognized for Length of Service awards:

- Ken Paynter: 20 years**
- Dave Jackson: 25 years**
- Doug Riehl: 25 years**
- Glenn Guthrie: 10 and 15 years**

8.8 BYLAW ENFORCEMENT COLLECTIONS

246 - 247

The Board Report dated December 21, 2011 from Dawn Attop, General Manager of Corporate Administration, recommending that a collection agency be employed to collect on outstanding bylaw enforcement tickets, has been received.

RECOMMENDATION:

That staff be directed to employ the services of a Collection Agency to collect on outstanding bylaw enforcement tickets if staff collection efforts are unsuccessful after 90 days.

8.9 INTERNATIONAL MUTUAL AID AGREEMENT

248 - 248

The letter dated December 28, 2011 from Ida Chong, Minister of Community, Sport and Cultural Development advising that a review of the RDCK's proposal for an international mutual aid agreement is being undertaken, has been received.

- 8.9.1 The Board Report dated January 3, 2012 from Dawn Attop, General Manager of Corporate Administration, regarding an international mutual aid agreement, has been received.

249 - 258

RECOMMENDATION:

That Resolution 576/11, which reads as follows, be rescinded:

576/11

The RDCK agree in principle, subject to the receipt of an Order in Council, pursuant to the Local Government Act, to enter into a mutual aid agreement with Hall Mountain Volunteer Fire Association in Idaho State and Yahk Kingsgate Volunteer Fire Department and Canyon Lister Volunteer Fire Department for the purpose of a mutual aid response in the event of a major conflagration.

And that the following resolution be adopted in its stead:

That the Chair and Secretary be authorized to sign a mutual aid agreement with Hall Mountain Volunteer Fire Association in Idaho State and Yahk Kingsgate Volunteer Fire Department and Canyon Lister Volunteer Fire Department for the purpose of a mutual aid response in the event of a major conflagration.

9. AGREEMENTS, REPORTS & REQUIRED RESOLUTIONS

9.1 AKBLG NEWLY ELECTED OFFICIALS WORKSHOP

RECOMMENDATION:

That Director Davidoff's expenses be paid from Rural Administration for his attendance at the AKBLG Newly Elected Officials workshop held in Rossland from November 29th to December 3rd, 2011,

9.2 REQUEST FOR PROPOSAL RESULTS - WOOD REDUCTION (GRINDING) SERVICES

259 - 260

The Board Report dated December 14, 2011 from Grace Brouwer, Environmental Technologist, presenting the results of the Request for Proposal for wood reduction services, has been received.

RECOMMENDATION:

That the proposal submitted by Natural Wood Fibre Solutions Ltd. to provide wood reduction services for the Regional District of Central Kootenay be received;

AND FURTHER, that Natural Wood Fibre Solutions be awarded the three-year contract to provide wood reduction services for the Regional District of Central Kootenay commencing April 1, 2012 at an estimated annual cost of \$153,585 subject to a unit price of \$4.89 per cubic metre of wood processed (not including HST) and subject to a 1.5% increase in years two and three for a three-year term ending March 31, 2015;

AND FURTHER, that the Chair and Secretary be authorized to sign the necessary documents.

9.3 REQUEST FOR PROPOSAL - ENVIRONMENTAL MONITORING LAB SERVICES 261 - 262

The Board Report dated January 3, 2012 from Grace Brouwer, Environmental Technologist, requesting authorization to issue a Request for Proposal for environmental monitoring laboratory services, has been received.

RECOMMENDATION:

That staff be authorized to initiate a Request for Proposal process to procure environmental monitoring laboratory services for a term of three years and nine months, commencing June 1, 2012.

9.4 CARBON NEUTRAL KOOTENAYS 263 - 264

The Board Report dated January 4, 2012, from Lauren Rethoret, Environmental Services Coordinator, requesting an allocation of funds for Phase 3 of the Carbon Neutral Kootenays Project, has been received.

RECOMMENDATION:

That the Board allocate \$50,000 from 2012 General Administration funds for Phase 3 of the Carbon Neutral Kootenays project.

9.5 WOODSTOVE EXCHANGE PROGRAM 265 - 267

The Board Report dated January 4, 2012 from Lauren Rethoret, Environmental Services Coordinator, requesting continuance of the Woodstove Exchange Program, has been received.

RECOMMENDATION:

That the Board approve continuance of the RDCK Woodstove Exchange Program for 2012;

AND FURTHER, that the Board authorize the Chair and Secretary to execute the agreement between the Lung Association of BC and the RDCK whereby the RDCK will receive \$27,500 in funding for the Woodstove Exchange Program;

AND FURTHER, that the RDCK Electoral Area Directors commit discretionary funds, in the amounts listed below, to the Woodstove Exchange Program in order to provide additional \$100 rebates for 80 stoves exchanged by rural RDCK residents

Electoral Area Funding Commitment

A \$1,190.48

B \$1,904.76

C \$ 619.05

D \$ 428.57

E \$ 857.14

F \$ 904.76

G \$ 238.10

H \$1,238.10

I \$ 238.10

J \$ 285.71

K \$ 95.24

9.6 TRANSIT

9.6.1 The memo dated December 29, 2011 from Randy Matheson, Admin Assistant/Researcher, regarding transit budget projections, has been received. 268 - 268

9.6.2 The Board Report dated December 29, 2011 from Jim Gustafson, CAO, recommending the Board endorse a new transit concept, has been received. 269 - 270

RECOMMENDATION:

That the Board endorse the new transit concept as proposed in the December 29, 2011 Board Report by Jim Gustafson and that the RDCK and the RDKB actively move towards integration of the services for April 2013; AND FURTHER, that staff provides further documentation of the concept.

9.7 RESOURCE RECOVERY PLAN

271 - 274

The letter dated December 21, 2011 from Terry Lake, Minister of Environment, advising that the RDCK's Resource Recovery Plan has been approved subject to conditions, has been received.

The Board Report dated January 5, 2012 from Lauren Rethoret, Environmental Services Coordinator, recommending adoption of the RDCK Resource Recovery Plan, has been received.

RECOMMENDATION:

That the Board formally adopt the RDCK Resource Recovery Plan; AND FURTHER, that the Board authorize staff to request that the Ministry of Environment amend the RDCK Resource Recovery Plan to reflect up-to-date capital works plans and budget estimates for the Nelson transfer station relocation project.

**9.8 MONTHLY REPORTS OF APPLICATIONS & REFERRALS
(Development Services)**

275 - 318

The monthly reports of Development Services applications and referrals from January 2011 to December 2011 have been received.

9.9 INFORMATION TECHNOLOGY REPORT

319 - 320

The memorandum dated January 6, 2012 from David Oosthuizen, Manager of Information Technology Services, regarding the Nelson and District Community Complex Fiber-optic Connectivity Project, has been received.

9.10 FCM SUSTAINABLE COMMUNITIES CONFERENCE

10. APPOINTMENTS

10.1 KASLO & AREA REGIONAL FACILITIES RECREATION AND PARK SERVICE

RECOMMENDATION:

The Board hereby appoints the following to the Kaslo and Area Regional Facilities Recreation and Parks Commission No. 2 for terms ending as designated, in accordance with Bylaw No. 2023:

- Janis Neufeld (expiry: December 31, 2012)
- Eric Early (expiry: December 31, 2012)
- Councillor Lang (expiry: December 31, 2013)

10.2 BOARD OF VARIANCE

321 - 322

The Board Report dated December 13, 2011 from Meeri Durand, Senior Planner, recommending the appointment of three citizens to the Board of Variance, has been received.

RECOMMENDATION:

That Sheila Hart of Electoral Area F, Lloyd Popoff of Electoral Area E and Michael Van Wijk of Electoral Area G be appointed to the Regional District of Central Kootenay Board of Variance for a term ending December 31, 2014.

10.3 CASTLEGAR & DISTRICT RECREATION COMMISSION

323 - 323

The letter dated December 6, 2011 from the City of Castlegar advising that Mayor Chernoff and Councillors Hearne and Chernoff were appointed to the Castlegar and District Recreation Commission for one-year terms ending December 31, 2012, has been received.

RECOMMENDATION:

That as per the recommendation from the City of Castlegar Council, the following Councillors be appointed to the Castlegar & District Recreation Commission for one-year terms ending December 31, 2012:

- Lawrence Chernoff**
- Russ Hearne**
- Kevin Chernoff**

10.4 RIONDEL COMMISSION OF MANAGEMENT 324 - 325

The letter dated December 8, 2011 from the Riondel Commission of Management advising of appointments to the commission, has been received.

RECOMMENDATION:

The Board hereby appoints the following to the Riondel Commission of Management for terms to expire December 31, 2013, in accordance with Bylaw 1934:

- Doug Carnegie**
- Muriel Crowe**
- Frank Van Neer**

10.5 RECREATION COMMISSION NO. 6 326 - 327

The letter dated December 6, 2011 from the Village of New Denver advising the RDCK of its appointments to Recreation Commission No. 6, has been received.

RECOMMENDATION:

That as per the recommendation from the Village of New Denver Council, the following Councillors be appointed to Recreation Commission No. 6:

-David Hodsall

-Heather Fox

10.6 RECREATION COMMISSION NO. 6

328 - 328

The letter dated December 6, 2011 from the Village of Silverton advising the RDCK of its appointments to Recreation Commission No. 6, has been received.

RECOMMENDATION:

That as per the recommendation from the Village of Silverton Council, the following Councillors be appointed to Recreation Commission No. 6:

-Leah Main

-Jason Clarke

10.7 MUNICIPAL FINANCE AUTHORITY

329 - 329

The letter dated December 13, 2011 from the Municipal Finance Authority of BC requesting that the RDCK Board appoint a member and an alternate to the MFA for a one-year term, has been received.

RECOMMENDATION:

The following Directors are appointed to the Municipal Finance Authority for 2012, with stipend and usual expenses to be paid from General Administration:

_____, **Appointee**

_____, **Alternate Appointee**

10.8 AREA E ADVISORY PLANNING COMMISSION

submitted by Director Faust

RECOMMENDATION:

The Board hereby appoints John Beerbower (Queen's Bay) to the Electoral Area 'E' Advisory Planning Commission for a term to end December 31, 2012 in accordance with Bylaw 1477.

10.9 AREA H APPOINTMENTS

330 - 330

RECOMMENDATION:

The Board hereby appoints the following people to the New Denver, Silverton, Slocan and Area H Economic Development Commission for terms ending December 31, 2013, as per Bylaw 1473:

- Dustin Demontigny**
- Walter Swetlishoff**
- Nelle Maxey**

RECOMMENDATION:

The Board hereby appoints the following people to the Winlaw Regional and Nature Park Commission for the terms specified, as per Bylaw 1754:

- Tom Bradley (term to end December 31, 2013)
- Lois Lawrence (term to end December 31, 2013)
- JoAnn Chatten (term to end December 31, 2013)
- Craig Lawrence (term to end December 31, 2012 - replacing Walter Osachoff)

10.10 AREA I APC APPOINTMENTS

331 - 332

submitted by Director Davidoff

RECOMMENDATION:

The Board hereby appoints the following people to the Area I Advisory Planning Commission for terms ending December 31, 2014 in accordance with Bylaw 1477:

- Brian Bebelman
- Jim Crawford
- Andy Ozeroff
- Kelly Poznikoff
- Fred Bojey

11. RURAL AFFAIRS COMMITTEE

12. IN CAMERA

12.1 RESOLUTION - RECESS OF OPEN MEETING

RECOMMENDATION:

The Open Meeting be recessed in order to conduct the Closed In Camera Meeting.

12.2 RESOLUTION - MEETING CLOSED TO THE PUBLIC

RECOMMENDATION:

In the opinion of the Board - and in accordance with Section 90 of the Community Charter - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following subsections:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;**
- (c) labour relations or other employee relations;**
- (g) litigation or potential litigation affecting the municipality.**

13. ADJOURNMENT

RECOMMENDATION:

That the meeting adjourn at ____ p.m.