

# REGIONAL DISTRICT OF CENTRAL KOOTENAY

## *(Minutes of Board)*

Nelson, B.C.  
December 8, 2011

The **Inaugural Meeting** of the Board of the Regional District of Central Kootenay in 2011 was held on Thursday, December 8, 2011 at 9:00 a.m. in the Regional District Board Room, 202 Lakeside Drive, Nelson, B.C.

### PRESENT: Elected Personnel

#### MUNICIPALITIES

Director L. Chernoff	Castlegar
Director R. Toyota	Creston
Director G. Lay	Kaslo
Director K. Hamling	Nakusp
Director J. Dooley	Nelson
Director A. Bunka	New Denver
Director A. Henderson	Salmo
Director L. Main	Silverton
Director H. Elliott	Slocan

#### ELECTORAL AREAS

Director G. Jackman	Area A-Wynndel/East Shore Kootenay Lake
Director J. Kettle	Area B
Director L. Binks	Area C
Director A. Shadrack	Area D
Director R. Faust	Area E
Director R. Mickel	Area F
Director H. Cunningham	Area G
Director W. Popoff	Area H-The Slocan Valley
Director A. Davidoff	Area I
Director G. Zaitsoff	Area J – Lower Arrow/Columbia
Director P. Peterson	Area K-The Arrow Lakes

#### Alternate Directors

P. McGauley	Area E
H. von Krogh	New Denver
K. Provan	Silverton

#### Guest

Judge S. Enderton

#### Appointed Personnel

Mr. J. Gustafson	Chief Administrative Officer
Ms. D. Attorp	Manager of Corporate Administration
Mr. G. Roeland	Chief Financial Officer
Ms. A. Winje	Deputy Corporate Officer

**WELCOME**

At 9:02 a.m., Jim Gustafson, Chief Administrative Officer, assumed the chair and welcomed all in attendance to the Inaugural Meeting of the Regional District of Central Kootenay. He congratulated the newly elected and acclaimed officials and welcomed them to the Board on behalf of all RDCK staff.

**OATHS OF OFFICE**

The Honourable Justice Stewart Enderton was introduced and welcomed to the meeting. Justice Enderton administered the Oath of Office individually to the Electoral Area Directors followed by the Municipal Directors.

Director Kettle presented Justice Enderton with a gift on behalf of the Board.

Justice Enderton then congratulated the Directors and thanked them for participating in the democratic process. He shared that he had served as the RDCK's first solicitor prior to being appointed to Provincial Court.

**RECESSED /  
RECONVENED**

*The proceedings recessed at 9:30 a.m. at which time the customary photograph was taken of the Board. The proceedings reconvened at 9:43 a.m. with CAO Gustafson presiding.*

**LONG SERVICE  
AWARDS**

At this time, the Chief Administrative Officer resumed the chair to present the following RDCK employees with Long Service awards:

Kirk Smith  
Lee Voykin  
Mark Crowe  
Max Hoedeman

**ELECTIONS**

The Chief Administrative Officer explained the election process and then conducted the elections for:

- Chair of the Regional District of Central Kootenay / Acting Chair of the Central Kootenay Regional Hospital District
- Vice Chair of the Regional District of Central Kootenay / Chair of the Central Kootenay Regional Hospital District

**NOMINATIONS  
RDCK CHAIR**

Nominations were called for the position of Chair, Regional District of Central Kootenay.

The nomination of Director Kettle by Director Cunningham was received by the Board at the November 24, 2011 Board Meeting.

**CHAIR ACCLAIMED**

Nominations were called a second and third/final time. There being no further nominations, Director Kettle was declared elected by acclamation.

**NOMINATIONS  
VICE-CHAIR**

Nominations were called for the position of Vice-Chair, Regional District of Central Kootenay.

The nomination of Director Elliott by Director Peterson was received by the Board at the November 24, 2011 Board Meeting.

**VICE-CHAIR  
ACCLAIMED**

Nominations were called a second and third/final time. There being no further nominations, Director Elliott was declared elected by acclamation.

*Chair Kettle assumed the chair.*

**ADDRESS**

Following the elections, Vice-Chair Elliott, followed by Chair Kettle, briefly addressed the Board expressing appreciation for the vote of confidence and acknowledging some of the challenges facing the Board in the upcoming year.

**ANNOUNCEMENT**

Chair Kettle announced that the RDCK Resource Recovery Plan has been approved by the Ministry. He acknowledged and commended Environmental Services staff for their hard work in creating the plan.

**WELCOME**

Chair Kettle welcomed Directors Davidoff and Main to the Board. He echoed the sentiment expressed by outgoing Director for Area I, John Voykin, who said this is one of the most progressive Regional District Boards in the Province.

**LETTERS OF  
APPOINTMENT**

Letters of appointment from member municipalities have been received with appointed Directors and Alternate Directors noted as follows:

MUNICIPALITY	DIRECTOR	ALTERNATE
CASTLEGAR	Lawrence Chernoff	Deb McIntosh
CRESTON	Ron Toyota	Jerry Schmalz
KASLO	Greg Lay	Jim Holland
NAKUSP	Karen Hamling	Ulli Mueller
NELSON	John Dooley	Donna Macdonald
NEW DENVER	Ann Bunka	Henning von Krogh
SALMO	Ann Henderson	Janine Haughton
SILVERTON	Leah Main	Kathy Provan
SLOCAN	Hillary Elliott	Madeleine Perriere

**RECOMMENDATION  
DECLARATIONS**

**MOVED** by Director Chernoff and seconded,  
And Resolved:

790/11

The sworn declarations of Directors and Municipal Alternate Directors have been received and filed.

**ADOPTION OF  
THE AGENDA**

**MOVED** by Director Hamling and seconded,  
And Resolved:

791/11

The agenda for the December 8, 2011 Inaugural Meeting be adopted as circulated with the addition of the Addenda.

**ADOPTION OF  
THE MINUTES**

**MOVED** by Director Jackman and seconded,  
And Resolved:

792/011

The minutes from the November 24, 2011 meeting be adopted with the amendments presented.

**ADOPTION OF  
THE MINUTES**

**MOVED** by Director Jackman and seconded,  
And Resolved:

793/11

The minutes from the November 17, 2011 Special meeting be adopted.

**COMMITTEE CHAIRS / BOARD  
REPRESENTATIVES VERBAL/WRITTEN  
REPORTS (PART C)****VERBAL REPORTS**

Board Representatives' verbal reports were received as follows:

Director Cunningham	FCM
Director Binks	BC Ambulance Service

**WELCOME**

Chair Kettle welcomed Alternate Directors von Krogh, Provan and McGauley to the meeting.

**RECESSED /  
RECONVENED**

*The meeting recessed at 10:14 a.m. for a reception and reconvened at 10:34 a.m.*

**UBCM EXECUTIVE**

A memo dated December 1, 2011 from UBCM calling for nominations for Executive vacancies was distributed to the Board.

Director Shadrack announced that he wishes to put forth his name for the Director-At-Large position.

**TABLED**

The issue of the UBCM Executive vacancy was tabled to the end of the meeting.

**COMMITTEE/COMMISSION REPORTS  
PART B (WITH RECOMMENDATIONS)**

**AREA A ECON DEV.**

Minutes from the November 7, 2011 meeting of the Area A Economic Development Commission, have been received.

RECOMMENDATION  
AREA A GRANTS

**MOVED** by Director Jackman and seconded,  
And Resolved:

794/11

That as per the recommendation of the Area A Economic Development Commission, the following grants be allocated to the South Kootenay Lake Community Services Society for the projects and amounts listed:

Food Incubation & Community Composting	\$5750
Foreign Student Exchange Program	500
Crawford Bay Sunday Markets	<u>1000</u>
TOTAL	\$7250

RECOMMENDATION  
AREA A GRANT

**MOVED** by Director Jackman and seconded,  
And Resolved:

795/11

That as per the recommendation of the Area A Economic Development Commission, the following grant be allocated to Invest Kootenay:

Kootenay Lake 2012 Membership	\$2500
-------------------------------	--------

RECOMMENDATION  
WYNNDEL HYDRANTS

**MOVED** by Director Jackman and seconded,  
And Resolved:

796/11

That the Chair and Secretary be authorized to sign the Fire Hydrant Ownership Transfer/Use Agreement between the RDCK and the Wynndel Irrigation District to transfer ownership of hydrants on the Wynndel Irrigation District.

**BYLAWS**

**BYLAW 2259  
TEMPORARY LOAN  
3 READINGS**

**MOVED** by Director Peterson and seconded,  
And Resolved:

797/11

**Temporary Loan Bylaw No. 2259, 2011** is hereby read the FIRST, SECOND and THIRD time.

**BYLAW 2259**  
TEMPORARY LOAN  
ADOPTION

**MOVED** by Director Jackman and seconded,  
And Resolved:

798/11

**Temporary Loan Bylaw No. 2259, 2011** is hereby  
ADOPTED and the Chair and Secretary are hereby authorized to  
sign same.

BOARD REPORT

The Board Report dated December 1, 2011 from Uli Wolf,  
General Manager of Environmental Services recommending  
adoption of two parcel tax bylaws, has been received.

**BYLAW 2261**  
WOODBURY WATER  
PARCEL TAX  
3 READINGS

**MOVED** by Director Mickel and seconded,  
And Resolved:

799/11

**Woodbury Water Service Parcel Tax Bylaw No. 2261,**  
**2011** is hereby read the FIRST, SECOND and THIRD time.

**BYLAW 2261**  
WOODBURY WATER  
PARCEL TAX  
ADOPTION

**MOVED** by Director Mickel and seconded,  
And Resolved:

800/11

**Woodbury Water Service Parcel Tax Bylaw No. 2261,**  
**2011** is hereby ADOPTED and the Chair and Secretary are  
hereby authorized to sign same.

**BYLAW 2262**  
GRANDVIEW WATER  
PARCEL TAX  
3 READINGS

**MOVED** by Director Faust and seconded,  
And Resolved:

801/11

**Grandview Properties Water Service Parcel Tax Bylaw**  
**No. 2262, 2011** is hereby read the FIRST, SECOND and THIRD  
time.

**BYLAW 2262**  
 GRANDVIEW WATER  
 PARCEL TAX  
 ADOPTION

**MOVED** by Director Faust and seconded,  
 And Resolved:

802/11

**Grandview Properties Water Service Parcel Tax Bylaw No. 2262, 2011** is hereby ADOPTED and the Chair and Secretary are hereby authorized to sign same.

RECOMMENDATION  
 BOARD SCHEDULE

**MOVED** by Director Shadrack and seconded,  
 And Resolved:

803/11

That the schedule of meetings for January to December 2012 be approved as proposed in the 2012 Board Meeting Schedule (calendar).

BOARD REPORT -  
 CBT SCHEDULE

The Board Report dated November 28, 2011 from Dawn Attorp, General Manager of Corporate Administration, presenting the CBT Community Initiatives and Affected Areas Funding process schedule, has been received.

RECOMMENDATION  
 CBT SCHEDULE

**MOVED** by Director Peterson and seconded,  
 And Resolved:

804/11

That the Board approve the CBT Community Initiatives and Affected Areas Funding process schedule.

**DISCRETIONARY  
 GRANTS**

**MOVED** by Director Davidoff and seconded,  
 And Resolved:

805/11

Discretionary grants out of the funds available for the following Municipalities/Electoral Areas be approved as designated:

Electoral Area B

CVH Tuck Shop	\$ 500.00
Royal Canadian Legion Branch 29	500.00
Creston Thunder Cats	150.00
Prince Charles Secondary School Senior Girls Volleyball Team	500.00
1746 RCA (Army) CC	1,500.00
Creston Ministerial Association	500.00
Creston Kootenay Foundation	1,000.00

- CONTINUED -

Electoral Area C

Creston Valley Regional Airport Soc.	\$ 500.00
--------------------------------------	-----------

Electoral Area H

Silverton Community Club	\$ 750.00
--------------------------	-----------

**COMMUNITY DEVELOPMENT GRANTS**

806/11

**MOVED** by Director Main and seconded,  
And Resolved:

Community Development grants out of the funds available for the following Municipalities/ Electoral Areas be approved as designated:

Electoral Area A

Service 115 RDCK	\$ 5,000.00
Creston Valley Food Action Coalition	5,000.00

Electoral Area C

West Creston Hall Society	\$ 3,360.00
---------------------------	-------------

Electoral Area E

Procter Harrop Seniors	\$ 200.00
Kootenay Christian Fellowship – Our Daily Bread	1,000.00
Nelson Food Cupboard	1,000.00
Salvation Army, Nelson	500.00
Balfour Recreation Commission	470.00

Electoral Area H

Mt. Sentinel's Quest for Community	\$ 2,500.00
W.E. Graham Community Service Society	4,000.00

**AGREEMENTS, REPORTS & REQUIRED RESOLUTIONS**

RECOMMENDATION  
DUHAMEL CR. RD.  
LIC. OF OCCUPATION

807/11

**MOVED** by Director Mickel and seconded,  
And Resolved:

That the Chair and Secretary be authorized to sign a six-year licence of occupation for tenure over land legally described as that portion of Lot 12, District Lots 787 and 788, Kootenay District, Plan 2792, except part included in Plan NEP23611 (Duhamel Creek Road) for waterline purposes with the intention that this will become a Statutory Right-of-Way upon survey completion.

BOARD REPORT -  
LIFE SAVING MEDALS

The Board Report dated November 28, 2011 from Regional Fire Chief Terry Swan recommending that five Robson Volunteer Fire Department members be awarded Life Saving Medals, has been received.

RECOMMENDATION  
LIFE SAVING MEDALS

**MOVED** by Director Zaitsoff and seconded,  
And Resolved:

808/11

That the following Robson Volunteer Fire Department members be awarded the Life Saving Medal:

Cyril Ozeroff, Deputy Fire Chief  
Fred Vigue, Lieutenant  
Robb Graham, Firefighter  
Troy Voros, Firefighter  
Ian Winsor, Firefighter

RECOMMENDATION  
YEAR-END ADJUST.

**MOVED** by Director Hamling and seconded,  
And Resolved:

809/11

The Chief Financial Officer is hereby authorized to make year-end adjustments to the financial records of the Regional District as he deems necessary for the year ending December 31, 2011.

**APPOINTMENTS**

RECOMMENDATION  
ROSEBERY PARK./  
3 FORKS TRAIL

**MOVED** by Director Bunka and seconded,  
And Resolved:

810/11

The Board hereby appoints Susan Johnson to the Rosebery Parklands and Trails Commission for a term to expire on December 31, 2013, in accordance with Bylaw 2062.

RECOMMENDATION  
EAST PARCEL TAX  
REVIEW PANEL

**MOVED** by Director Binks and seconded,  
And Resolved:

811/11

The following are hereby appointed to the Parcel Tax Roll Review Panel to sit in **Creston**, with stipend and usual expenses paid and charged to General Administration:

Director Jackman  
Director Kettle

Director Binks  
Director Toyota

RECOMMENDATION  
WEST PARCEL TAX  
REVIEW PANEL

**MOVED** by Director Popoff and seconded,  
And Resolved:

812/11

The following are hereby appointed to the Parcel Tax Roll Review Panel to sit in **Nelson**, with stipend and usual expenses paid and charged to General Administration:

Director Peterson  
Director Popoff  
Director Davidoff  
Director Faust

RECOMMENDATION  
COLLECTOR

**MOVED** by Director Peterson and seconded,  
And Resolved:

813/11

The Board hereby appoints Grant Roeland, Chief Financial Officer, as Collector for 2012 for the purpose of preparing and amending, as necessary the following assessment rolls:

Lucas Road Water	Parcel Tax
Davidoff Street Lighting	Parcel Tax
South Slocan Water	Parcel Tax
Duhamel Creek Water	Parcel Tax
McDonald Creek Water	Parcel Tax
Balfour Water	Parcel Tax
Burton Water	Parcel Tax
Edgewood Water	Parcel Tax
Fauquier Water	Parcel Tax
West Robson Water	Parcel Tax
Woodland Heights Water	Parcel Tax
Woodbury Water	Parcel Tax
Grandview Heights Water	Parcel Tax
Sanca Park Water	Frontage Tax
Riondel Water	Frontage Tax
Ymir Water	Frontage Tax

RECOMMENDATION  
WESTBANK TAC

**MOVED** by Director Bunka and seconded,  
And Resolved:

814/11

The following are appointed to the Westbank Treaty Advisory Committee to represent the interests of the Regional District of Central Kootenay and its constituent members (Slocan, Silverton, New Denver, Portions of Areas H, J, K) in 2012 with stipend and usual expenses paid and charged to General Administration:

Director Elliott, Appointee  
Director Main, Alternate Appointee

RECOMMENDATION  
KTUNAXA/KINBASKET  
TAC

**MOVED** by Director Mickel and seconded,  
And Resolved:

815/11

The following are appointed to the Ktunaxa/Kinbasket Treaty Advisory Committee to represent the interests of the Regional District of Central Kootenay in 2012 with stipend and usual expenses paid and charged to General Administration:

Director Kettle, Appointee  
Director Binks, Alternate Appointee

RECOMMENDATION  
BC HYDRO/COLUMBIA  
RIVER WATER PLAN.

**MOVED** by Director Hamling and seconded,  
And Resolved:

816/11

The following are hereby appointed to the BC Hydro Columbia River Water Planning Process Committee for 2012 with stipend and usual expenses paid and charged to General Administration:

Director Peterson, Appointee  
Director Hamling, Alternate Appointee

RECOMMENDATION  
CK INVASIVE PLANT  
COMMITTEE

**MOVED** by Director Elliott and seconded,  
And Resolved:

817/11

The Board hereby authorizes the attendance of Director Main and Director Elliott in an alternate capacity, at meetings of the Central Kootenay Invasive Plant committee on behalf of the RDCK for purpose of reporting back to the Board; AND FURTHER, stipend and usual expenses paid and charged to General Administration.

**BYLAW**

BOARD REPORT

The Board Report dated November 28, 2011 from Lauren Rethoret, Environmental Services Coordinator, presenting an amendment to the Resource Recovery Facilities Regulatory Bylaw, has been received.

**BYLAW 2258**  
 RESOURCE RECOVER. **MOVED** by Director Jackman and seconded,  
 AMENDMENT And Resolved:  
 3 READINGS

818/11 **Regional District of Central Kootenay Resource  
 Recovery Facilities Regulatory Amendment Bylaw No. 2258,  
 2011** is hereby read the FIRST, SECOND and THIRD time.

**BYLAW 2258**  
 RESOURCE RECOVER. **MOVED** by Director Jackman and seconded,  
 AMENDMENT And Resolved:  
 ADOPTION

819/11 **Regional District of Central Kootenay Resource  
 Recovery Facilities Regulatory Amendment Bylaw No. 2258,  
 2011** is hereby ADOPTED and the Chair and Secretary are hereby  
 authorized to sign same.

RECOMMENDATION **MOVED** by Director Jackman and seconded,  
 SELKIRK COLLEGE And Resolved:  
 RIC REP.

820/11 Director Elliott is hereby appointed as RDCK representative  
 to the Selkirk College Regional Innovation Chair for Rural  
 Economic Development for the year 2012, with usual expenses  
 and stipend paid and charged to General Administration.

RECOMMENDATION **MOVED** by Director Mickel and seconded,  
 ELECTION OFFICERS And Resolved:

821/11 Mr. Randy Matheson, Administrative Assistant/ Researcher  
 is hereby appointed Chief Election Officer for the year 2012 and  
 Ms. Anitra Winje, Deputy Corporate Officer, is appointed the  
 Deputy Chief Election Officer for the year 2012 in accordance with  
 Section 41 of the *Local Government Act*.

RECOMMENDATION **MOVED** by Director Cunningham and seconded,  
AKBLG CONFERENCE And Resolved:

822/11

The following rural Directors are hereby named as delegates attending the 2012 AKBLG Conference to be held in Trail, B.C., April 19—21, 2012; AND FURTHER, stipend and usual expenses be paid and charged to Rural Administration:

Director Jackman	Director Cunningham
Director Binks	Director Popoff
Director Shadrack	Director Davidoff
Director Faust	Director Zaitsoff
Director Mickel	Director Peterson

RECOMMENDATION **MOVED** by Director Cunningham and seconded,  
AKBLG CONFERENCE And Resolved:

823/11

The Board Chair and Chief Administrative Officer are hereby named as delegates attending the 2012 AKBLG Conference to be held in Trail, B.C., April 19—21, 2012; AND FURTHER, stipend and usual expenses—as applicable—be paid and charged to General Administration.

RECOMMENDATION **MOVED** by Director Cunningham and seconded,  
FCM CONFERENCE And Resolved:

824/11

The following Directors are hereby named as delegates attending the 2012 FCM Conference to be held in Saskatoon, SK, June 1—4, 2012; AND FURTHER, stipend and usual expenses be paid and charged to General Administration:

<u>Rural Directors:</u>	<u>Municipal Directors:</u>
Director Jackman	Director Chernoff
Director Binks	Director Toyota
Alt. Director Watson	Director Lay
Director Faust	Director Hamling
Director Mickel	Director Dooley
Director Cunningham	Director Bunka
Director Popoff	Director Henderson
Director Davidoff	Director Main
Director Zaitsoff	Director Elliott
Director Peterson	

AND FURTHER, in the absence of the Municipal Director, the Board Chair be given *power to act* with regard to authorizing attendance of the Municipal Alternate Director.

RECOMMENDATION  
FCM CONFERENCE**MOVED** by Director Cunningham and seconded,  
And Resolved:

825/11

The Board Chair and Chief Administrative Officer are hereby named as delegates attending the 2012 FCM Conference to be held in Saskatoon, SK, June 1—4, 2012; AND FURTHER, stipend and usual expenses—as applicable—be paid and charged to General Administration.

RECOMMENDATION  
UBCM CONFERENCE**MOVED** by Director Main and seconded,  
And Resolved:

826/11

The following Directors are hereby named as delegates attending the 2012 UBCM Conference to be held in Victoria, BC, September 24 – 28, 2012; AND FURTHER, stipend and usual expenses be paid and charged to General Administration:

Rural Directors:

Director Jackman  
Director Binks  
Director Shadrack  
Director Faust  
Director Mickel  
Director Cunningham  
Director Popoff  
Director Davidoff  
Director Zaitsoff  
Director Peterson

Municipal Directors:

Director Chernoff  
Director Toyota  
Director Lay  
Director Hamling  
Director Dooley  
Director Bunka  
Director Henderson  
Director Main  
Director Elliott

RECOMMENDATION  
UBCM CONFERENCE**MOVED** by Director Main and seconded,  
And Resolved:

827/11

The Board Chair and Chief Administrative Officer are hereby named as delegates attending the 2011 UBCM Conference to be held in 2012 UBCM Conference to be held in Victoria, BC, September 24 – 28, 2012; AND FURTHER, stipend and usual expenses—as applicable—be paid and charged to General Administration.

RECOMMENDATION  
SIBAC REP.**MOVED** by Director Elliott and seconded,  
And Resolved:

828/11

That Director Lay be appointed as the Board's representative to the Southern Interior Beetle Action committee with stipend and usual expenses to be paid.

RECOMMENDATION  
UBCM DIRECTOR-AT  
-LARGE NOMINATION

**MOVED** by Director Cunningham and seconded,  
And Resolved:

829/11

That the Board endorse Director Shadrack's submission of his name for the position of Director-At-Large for UBCM, pending staff's confirmation with UBCM regarding the availability of said position.

**ADJOURNMENT**

**MOVED** by Director Peterson and seconded,  
And Resolved:

830/11

The meeting be adjourned at 11:58 a.m.

---

Chair

**CERTIFIED CORRECT**

---

Secretary